

Estimated setup time: 10–15 minutes | jbqchamp.app/setup for the full guide

Welcome, Coach!

JBQ Champ gives your quizzers a clear, fun path to practice Bible quiz questions at home — so they show up confident, remember more, and love learning God's Word. This guide walks you through everything you need to get your team set up in about 15 minutes.

STEP 1

Create a Free EmailJS Account

- 1. Sign up** — Go to emailjs.com — free, no credit card. Use your church Gmail.
- 2. Add Email Service** — Email Services → Add New Service → Gmail → connect your account.
- 3. Create Template** — Email Templates → Create New Template (blank). Set To: `{{to_email}}`, Subject: New JBQ Coach Message, Body: Hi `{{to_name}}`, your coach posted: `{{message}}`
- 4. Copy your 3 keys** — Service ID (looks like `service_xxxxxxx`), Template ID (`template_xxxxxxx`), and Public Key — you'll need these in Step 3.

Tip: The exact variable names in `{{}}` must match. Copy them carefully.

STEP 2

Open the App & Create Your Team

- 1. Open the app** — Visit jbqchamp.app in any browser. Tap "Add to Home Screen" for an app icon.
- 2. Sign in with Google** — Tap the cloud button (☁) in the top bar and sign in with your Google account.
- 3. Choose "Set up a new team"** — The welcome screen appears — tap the coach option.
- 4. Enter your details** — Team Name (e.g. Grace Community JBQ), Team Code (e.g. GRACECC — families use this to join), and a private Coordinator PIN.

Tip: Team codes are letters and numbers only, no spaces. Keep it short and easy to type.

STEP 3

Paste Your EmailJS Keys in Team Admin

1. **Open Coordinator Tools** — People tab → scroll to bottom → tap ■ Coordinator Tools to expand.
2. **Open Team Admin** — Tap ■■ Team Admin → Open, then enter your coordinator PIN.
3. **Paste your keys** — Scroll to Email Notifications — paste your Service ID, Template ID, and Public Key from Step 1.
4. **Save** — Tap "Save Team Settings" — settings apply instantly across all devices on your team.

Tip: Once saved, the "Email subscribers when posted" checkbox in Bulletin Manager will send real emails automatically.

STEP 4

Share Your Team Code With Families

1. **Send the join instructions** — Share your team code via group text or email (template below).
2. **Families open the app** — They visit jbqchamp.app, sign in with Google, and enter your team code.
3. **Add profiles** — Each family adds a profile per quizzer — siblings each track separately.
4. **Done!** — Families can subscribe to email notifications in Community → Email Notifications.

■ Copy & Send to Families

Hi **JBQ families!** We're using the JBQ Champ practice app this season.

1. Open **jbqchamp.app** on any device
2. Sign in with Google
3. Choose "Join a team" and enter our team code: _____
4. Add a profile for each quizzer
5. Start practicing! God's Word, one question at a time. †■

What Your Team Gets

Feature	What It Does
■ Practice Reports	Parents generate & email detailed progress reports to you
■ Bulletin Board	Post messages that appear on every quizzer's practice screen
■ Team QuizLists	Push custom question sets directly to your whole team

■ Team Leaderboard	Only your quizzers — fully isolated from other churches
■ Team Chat	Quizzers can share wins and encouragement
■ Email Notifications	Families subscribe; you notify with one tap when posting
■ Live Faceoff	Cross-device head-to-head — even works with other churches
■■ Seal Practice	Practice rounds for all 4 Bible Master Seals

jbqchamp.app

Full setup guide: jbqchamp.app/setup

Questions?
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